

# MAPLE VALLEY PONY BASEBALL ASSOCIATION, INC.

## BY-LAWS

### MAILING ADDRESS

P.O. BOX 414

MAPLEVALLEY, WA 98038

### Table of Contents

|        |  |   |
|--------|--|---|
| I.     | NAME AND OBJECTIVE   | 3 |
| II.    | DUTIES AND RESPONSIBILITIES OF THE EXECUTIVE BOARD OF DIRECTORS AND BOARD MEMBER POSITIONS | 3 |
| II.1.  | PRESIDENT (BOARD DIRECTOR)   | 3 |
| II.2.  | VICE PRESIDENT (VOTING BOARD POSITION)   | 3 |
| II.3.  | SECRETARY (VOTING BOARD POSITION)  | 4 |
| II.4.  | UMPIRE-IN-CHIEF (VOTING BOARD POSITION)  | 4 |
| II.5.  | BASEBALL GENERAL MANAGER (PLAYER AGENT) (VOTING BOARD POSITION)                            | 4 |
| II.6.  | FASTPITCH GENERAL MANAGER (PLAYER AGENT) (VOTING BOARD POSITION)                           | 5 |
| II.7.  | TOURNAMENT TEAM (DIVISION DIRECTOR) (VOTING BOARD POSITION)                                | 5 |
|        | a. Section II.08 TREASURER (EXECUTIVE NON-VOTING BOARD)                                    | 5 |
|        | b. Section II.10 MARKETING/SOCIAL MEDIA COORDINATOR (GENERAL BOARD)                        | 6 |
| II.8.  | SPECIAL EVENTS COORDINATOR (GENERAL BOARD)   | 7 |
| II.9.  | FIELD SCHEDULER (GENERAL BOARD)  | 7 |
| II.10. | SPONSORSHIP COORDINATOR (GENERAL BOARD)  | 7 |
| II.11. | FIELD MAINTENANCE/IMPROVEMENTS (GENERAL BOARD)   | 7 |
| II.12. | EQUIPMENT COORDINATOR (GENERAL BOARD)  | 8 |
| II.13. | UNIFORM COORDINATOR (GENERAL BOARD)  | 8 |
| II.14. | BASEBALL & FASTPITCH (DIVISION DIRECTOR)   | 8 |
| III.   | PLAYER MEMBER REGISTRATION   | 8 |

|  |    |
|--|----|
| IV. MEETINGS   | 9  |
| V. COMMITTEES  | 9  |
| VI. TEAMS AND COACHES  | 9  |
| VI.1. League Fees  | 9  |
| VI.2. MANAGERS, COACHES, & ASSISTANT COACHES DUTIES:   | 10 |
| VI.3. UMPIRE DUTIES AND RESPONSIBILITIES   | 11 |
| VII. PROTEST, PENALTIES, SCHOLARSHIPS AND MISCELLANEOUS  | 12 |
| VII.1. PROTEST AND PENALTIES   | 12 |
| VII.2. DISCIPLINARY ACTION   | 12 |
| VII.3. SCHOLARSHIPS  | 13 |
| VII.4. MISCELLANEOUS   | 13 |
| VIII. INSURANCE  | 13 |
| VIII.1. INSURANCE  | 14 |
| IX. DRAFTING RULES (Mustang, Bronco and Pony)  | 14 |
| X. SPECIAL NEEDS ACCOMMODATION PROCESS   | 15 |
| XI. CHANGES OR ADDITIONS TO THESE BY LAWS  | 15 |
| XII. POLICIES FOR THE MANAGEMENT OF CONCUSSIONS AND HEAD INJURIES (THE<br>LYSTEDT LAW HB 1824) | 16 |

## I. NAME AND OBJECTIVE

NAME - The organization shall be called MAPLE VALLEY PONY BASEBALL & FASTPITCH ASSOCIATION, INC. (MVPBA)

OBJECTIVE -TO HAVE FUN

PONY Baseball seeks to implant in the youth of the community ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority. With a goal that they will be finer, stronger, and happier youths who will grow to be good, clean, and healthy adults. This objective will be reached by providing supervised competitive games. The supervisors shall bear in mind at all times that the attainment of exceptional athletic skill or the winning of games is secondary, and that the molding of future citizens is of prime importance.

## II. DUTIES AND RESPONSIBILITIES OF THE EXECUTIVE BOARD OF DIRECTORS AND BOARD MEMBER POSITIONS

### II.1. PRESIDENT (BOARD DIRECTOR)

1. Presides at all board meetings.
2. Acts as chief administrative officer and head of the organization.
3. Votes only in case of a tie vote.
4. Appoints committee chairperson as needed.
5. Registers league with National PONY Organization.
6. Obtain appropriate accident and liability insurance and act as "insurance coordinator" with insurance company for claims.
7. Have authority to call special meetings at his/her discretion.
8. Serve as a member of the Coaches Selection Committee.
9. Register teams for sanctioned PONY Tournaments.
10. Represent MVPBA at PONY District Meetings.
11. Authorized to sign MVPBA checks.
12. Administer, direct, and approve all fundraising efforts (including concessions, and All-Star teams).
13. Verify background checks for coaches/volunteers.
14. Provide Board a proposed yearly calendar for league events by October meeting.
15. Oversee College Scholarships. Bring applications to the Executive board.
16. Oversee financial aid committee for families. Will bring applications or information on familie(s) needing assistance, to the Executive board.
17. Verify background checks for volunteers and those associated with MVPONY
18. Reserve photographer and schedule team photo times for picture day.

### II.2. VICE PRESIDENT (VOTING BOARD POSITION)

1. Assume duties of the president in his/her absence.
2. Provide current registration form online.

3. Monitor online registration.
4. Maintain and oversee online registration providers and information.
5. Provide IT support to Board members to get access.
6. Restrict access for certain Board members to online information.
7. Provide Board training on how to use online programs.
8. Serve as co-chairperson with the Umpire-in-Chief on the Coaches Selection.
9. Co-Chair on the disciplinary committee (Article V).
10. Address infractions of official PONY Baseball rules and or these by-laws.
11. Make sure all players have registered and paid before they participate in practices.
12. Responsible for MVPBA IT and Websites.
13. The following directors report to the Vice President:

### II.3. SECRETARY (VOTING BOARD POSITION)

1. Record minutes of all meetings, provide a written report of each meeting and keep a copy of all minutes in a file.
2. Keep a file of all Protest and Grievance Committee actions.
3. Update By-Laws and post updated approved By-Laws no later than one month before spring season practice starts.
4. Schedule meeting space for board meetings.
5. Update various Policy and/or Procedure Manual changes.

### II.4. UMPIRE-IN-CHIEF (VOTING BOARD POSITION)

1. Recruit umpires for upcoming season.
2. Organize and conduct umpire training clinics before the season starts.
3. Schedule umpires for all 9U and up teams (baseball and Fastpitch).
4. Schedule umpires for year-end league championships.
5. Co-chair coaches' selection committee, and grievance/protest committee.
6. Schedule umpires for summer tournaments that MVPBA hosts.
7. Coordinate when needed with the treasurer for the Umpire budget and payroll.
8. Resolve protests related to on-field rule interpretations.

### II.5. BASEBALL GENERAL MANAGER (PLAYER AGENT) (VOTING BOARD POSITION)

1. Oversee the draft/placement of the players.
2. Oversee baseball Division Directors.
3. Serve as a member of the Coaches Selection committee.
4. Serve as a member of the Grievance/Protest/Discipline Committee.
5. Serve as a member of the College Scholarship Committee.
6. Provide appropriate training opportunities for baseball Coaches.
7. Report on baseball activities to the Board.
8. As appropriate, make change recommendations to the Board for the By-Laws, Policies and Procedures, Coaches Handbook, and other official documents.
9. Along with baseball Division Directors, review and rule on requests for players to play up or play down out of the division dictated by their age.
10. Be a backup point of contact to respond to emails addressed to the baseball Division Directors (primary point of contact).

11. Attend regular, and special, Board meetings.
12. Verify background checks for coaches.

## II.6. FASTPITCH GENERAL MANAGER (PLAYER AGENT) (VOTING BOARD POSITION)

1. Preside over the draft/placement of the players.
2. Oversee Fastpitch Softball Division Directors.
3. Serve as a member of the Coaches Selection committee.
4. Serve as a member of the Grievance/Protest/Discipline Committee.
5. Serve as a member of the Scholarship Committee.
6. Provide appropriate training opportunities for Fastpitch Softball Coaches.
7. Report on Fastpitch Softball activities to the Board.
8. As appropriate, make change recommendations to the Board for the By-Laws, Policies and Procedures, Coaches Handbook, and other official documents.
9. Along with fastpitch softball Division Directors, review and rule on requests for players to play up or play down out of the division dictated by their age.
10. Be a backup point of contact to respond to emails addressed to the fastpitch Division Directors (primary point of contact).
11. Attend regular, and special, Board meetings.
12. Verify background checks for coaches/volunteers.

## II.7. TOURNAMENT TEAM (DIVISION DIRECTOR) (VOTING BOARD POSITION)

1. Advertise tournament team availability and organize open tryouts with board and coach representation.
2. Coordinate with Fields Scheduler to obtain fields and umpires for tournament team practice and play.
3. Coordinate training schedules with 3rd party facilities.
4. Coordinate uniform selection process with tournament teams.
5. Coordinate equipment orders for tournament teams.
6. Coordinate tournament selection and schedules with tournament team coaches.
7. Submit income/expense report to treasurer for tournament team expenses.
8. Act as tournament director for any MVPBA sponsored tournaments.
9. Advertise tournament team availability and organize open tryouts with board and coach representation.
10. Coordinate with Fields Scheduler to obtain fields and umpires for tournament team practice and play.
11. Coordinate training schedules with 3rd party facilities.
12. Coordinate uniform selection process with tournament teams.
13. Coordinate equipment orders for tournament teams.
14. Coordinate tournament selection and schedules with tournament team coaches.
15. Submit income/expense report to treasurer for tournament team expenses.
16. Act as tournament director for any MVPBA sponsored tournaments.

### a. Section II.08 TREASURER (EXECUTIVE NON-VOTING BOARD)

1. Record all income and expenses of MVPBA in quickbooks.

2. Ensure that all expenditures under \$500.00 have the approval of at least three officers (one of which is the Treasurer). Ensure all expenditures over \$500.00 be approved by a majority vote of the Board of Directors.
3. Authorized to sign MVPBA checks.
4. Submit updated income and expense reports once a month at a Board Meeting, attending or not.
5. Keep a log of scholarship recipients and financial aid recipients by year.
6. Prepare a yearly budget to keep expenditures within budget. Yearly budget due date to be determined at board meetings.
7. Verify and record online registration companies for payments.
8. Have books audited every other year.
9. Treasurer Term: Jan 1 - Dec 31 (exceptions include filling position as needed, or ending position due to unforeseen circumstances)

## Section II.09 MVP Tournament Teams Treasurer(EXECUTIVE NON-VOTING BOARD)

1. Record all income and expenses of MVP Tournament Teams.
2. Coordinate with MVP General Manager to prepare a yearly budget and keep expenditures within budget.
3. Submit yearly budget to MVPBA Executive Board by September's board meeting for approval.
4. Ensure that all expenditures outside of the set yearly budget under \$1,000 per team have the approval of at least three officers (two of which are the MVP General Manager and MVP Treasurer). Ensure all expenditures outside of the set yearly budget over \$1000.00 per team be approved by a majority vote of the Board of Directors.
5. Submit updated income and expense reports once a month at a Board Meeting, attending or not.
6. Record online registration for MVP Tournament Teams payments.
7. Ensure MVP funds deposited from online registration into PONY bank accounts are transferred to MVP bank accounts.
8. Keep a log of the Dane MVP Scholarship recipients by year.
9. Have books audited every other year
10. Will work in conjunction with MVPBA treasurer
11. MVP Treasurer Term: Jan 1 - Dec 31 (exceptions include filling position as needed, or ending position due to unforeseen circumstances)

## b. Section II.10 MARKETING/SOCIAL MEDIA COORDINATOR (GENERAL BOARD)

1. Be responsible for news items in local media.
2. Advertise special events as appropriate.
3. Maintain any social media pages associated with MVPBA.
4. Provide regular appropriate social media posts and updates to the MVPBA accounts
5. Monitor posts and responses to our specific social media accounts for verbage/content that goes against MVPBA code of conduct. Any and all posts and/or responses are subject to be deleted. If unsure, contact either the President or Vice-President to call an emergency Executive board meeting to address specific issues.

## II.8. SPECIAL EVENTS COORDINATOR (GENERAL BOARD)

1. Coordinates trophies for year-end league tournaments and summer tournaments (not required for PONY sanctioned tournaments).
2. Provide participation certificates or medallions for Shetland and Pinto players.
3. Coordinates other special events such as participation in fundraisers, Jamboree, MV Days parade, Mariner Day, feature day, and all other special events tasked by the board.
4. Oversees concessions personnel and scheduling concession volunteers
5. Must maintain a Washington state food handlers permit.

## II.9. FIELD SCHEDULER (GENERAL BOARD)

1. Ensure that there are enough fields for practices and games (school and King County Parks) for all teams.
2. Reserve all fields and provide King County and school districts with a certificate of insurance.
3. Send game schedules to King County Parks so the fields can be prepared.
4. Schedule all field usage: Jamboree, practices, games, tournaments, and other usage deemed necessary by the board of directors.
5. Prepare a preseason practice schedule for all teams.
6. Prepare game schedules for all teams.
7. Reserve fields for post season summer tournaments.
8. Try to negotiate long term usage agreements on school fields.
9. Represent MVPBA at local meetings involving sports fields and usage.
10. Coordinate with the umpire in chief to make sure there are umpires scheduled for all home games at 9U and up.
11. Maintain and update a scheduling procedure manual. Also to include field scheduling contacts and field rental costs.

## II.10. SPONSORSHIP COORDINATOR (GENERAL BOARD)

1. Find local businesses to sponsor teams, collect all sponsor fees (fees to be set annually by board) and turn over such fees to the treasurer.
2. Assign sponsors to teams based on sponsor requests.
3. Maintain all sponsor information (names, addresses, phone numbers, etc.).

## II.11. FIELD MAINTENANCE/IMPROVEMENTS (GENERAL BOARD)

1. Coordinate with various owners of all fields to maintain and improve existing facilities.
2. Schedule work parties for field improvements and upkeep during the season.
3. Improvements include grading fields, fixing fencing, adding dirt to infields.
4. Maintenance duties include; infield grass and rocks removed, outfield grass mowed and raked, backstops and wings kept in good condition, low spots filled in and make sure field equipment boxes are properly equipped during season.
5. Notify Fields Scheduler of any maintenance issues with King County Fields.
6. Coordinate the ordering of portable toilets thru MVPBA Treasurer by March 1 and have them removed August 1 (or sooner). Fall Ball usage as needed.
7. Monthly checks of all fields for neatness (garbage sacks to dumpster).
8. Enforce home teams cleaning fields.

## II.12. EQUIPMENT COORDINATOR (GENERAL BOARD)

1. Be responsible for acquiring all equipment and balls (including official rulebooks, scorebooks, and first aid kits for the coaches).
2. Submit an inventory to the Board of all equipment at the beginning and end of each season.
3. Issue equipment to coaches or their representatives only and document accordingly.
4. Responsible for the collection of equipment at the end of each season and report to the Board which coaches haven't returned MVPBA equipment.
5. Oversee player equipment loaner program, and maintain documentation of checking in and checking out of equipment.
6. Verify all equipment is up to date and meets the current minimum safety standards.

## II.13. UNIFORM COORDINATOR (GENERAL BOARD)

1. Get board approval for the supplier of uniforms (minimum of 2 bids).
2. Order uniforms after board approval.
3. Get sponsor names printed on uniforms and verify the correct sponsor gets on a team uniform.
4. Distribute uniforms to each team's representative.
5. Other uniform duties as assigned by the board of directors.

## II.14. BASEBALL & FASTPITCH (DIVISION DIRECTOR)

1. Be the main point of contact to respond to emails addressed to their division.
2. Disseminate/collect information to/from division coaches regarding rules, schedules, uniforms, Jamboree, playoffs, etc.
3. If applicable, coordinate with counterparts in other leagues.
4. Monitor player registrations to help plan the number of teams and number of coaches required.
5. If applicable, preside over player assessments.
6. If applicable, preside over the division draft.
7. Coordinate team rosters and requested uniform sizes with the Uniform Coordinator.
8. Assist in planning and attend coaching clinics.
9. Attend the mandatory preseason coaches meeting.
10. Plan and attend player clinics.
11. Attend or be available for all division playoff games.
12. Present championship and all star awards
13. Immediately report any coach protests or disciplinary issues to the General Manager.
14. Attend board meetings as a non-voting member.

## III. PLAYER MEMBER REGISTRATION

1. The MVPBA Board of Directors shall determine registration dates.
2. General Managers shall place all approved late sign-ups on a team. Placement will be based upon need, as determined by General managers, scheduler and division directors.
3. Registration fees will be determined by the Voting Board prior to the start of the season.



## IV. MEETINGS

1. Regular meetings of the MVPBA will be held each month
2. The regular meeting held in June shall accommodate Board member nominations; the elections shall be in July, with the new Board assuming their positions on August 1st. On the night of the election all nominated parties shall be present and sign in prior to the vote to confirm their interest in the position they are nominated for. Only regular members may cast a vote.
3. Special meetings may be called at the discretion of the President.
4. Quorum: Presence in person of at least 40% of the executive Board Members Board Members not counting the President.
5. Voting: Only Board members may vote at any meeting, except during elections of Board Members when any General Board Member or Executive board member may vote.
6. Robert's Rules of Order shall govern the proceedings of all meetings, except where it conflicts with these by-laws.
7. The MVPBA calendar year shall begin on August 1st with the newly elected Board and conclude the following July 31st. MVP Season is from September 1st to July tryouts

## V. COMMITTEES

1. Tournament and General Coach Selection Committee. Board of Directors make up the committee This committee shall approve the appointment of all coaches and assistant coaches. Members of this committee are the Division Directors, President, Vice President, General Manager/Director of Player Development and the Umpire in Chief.
2. Grievance/ Discipline Committee: This committee will resolve any written objection, or grievance , or discipline of either a player or a coach. The members of this committee are the Vice President, General Manager, Umpire in Chief, and the Director of the division where the grievance/ discipline is filed. After the hearing, the Division Director or for incidents involving an MVP player or coach, it will be the MVP GM shall submit in writing a report to the Secretary and President stating the problem and the corrective action taken (within 48 hours).
3. College Scholarship Committee: This committee will review scholarship applications and recommend recipients to the MVPBA Board. The committee will consist of the voting Executive Board members.
4. Any committees deemed necessary by the MVPBA can be appointed by the President as required.

## VI. TEAMS AND COACHES

### VI.1. League Fees

- |                |                         |         |
|----------------|-------------------------|---------|
| 1. Shetland 6U | 5 and 6 years old       | (\$125) |
| 2. Pinto 8U    | 7 and 8 years old       | (\$150) |
| 3. Mustang 10U | 8, 9 and 10 years old   | (\$200) |
| 4. Bronco 12U  | 10, 11 and 12 years old | (\$225) |
| 5. Pony 14U    | 12, 13 and 14 years old | (\$250) |
| 6. Colt 16U    | 14, 15 and 16 years old | (\$275) |

7. Palomino 18U 15, 16, 17, 18 (and up to three 19) years old (\$300)
8. FP Pinto (\$150)
9. FP Mustang (\$200)
10. FP Bronco (\$225)
11. FP Pony (\$250)

**\*\*TO PLAY UP IN MUSTANG, BRONCO AND PONY A PLAYER MUST BE RATED IN TOP TWO ROUNDS OF DRAFT.**

Parents or guardians of league age Mustang through Pony players may request that their child be allowed to play down 1 year. The request will be reviewed and ruled by the Division Director and respective General Manager the child wishes to play in, and their decision is considered final. Colt and above follow the same rule with the addition that they are not allowed to pitch or be eligible for the all-star team if they are playing down. The intention of this rule is to provide a place for the first-year player to get acclimated to the sport.

As part of the player registration, MVPBA requires each family to complete two (2) hours of volunteer service per player each season or pay a \$100 opt out fee. In the event the family does not complete their volunteer hours, the amount of \$100.00 will be charged to the family within 2 weeks of the end of the season.

## **VI.2. MANAGERS, COACHES, & ASSISTANT COACHES DUTIES:**

Managers and Coaches duties are described in the official PONY Baseball Rulebook in addition,:

1. Coaches must pass a background check before working with any players.
2. Managers, Coaches, and Assistant coach must be over 18 years old
  - a. Minors age 16+ years old may shadow a coach, but may not be referred to as a coach nor act in a coaching position on the field during games.
3. Coaches and assistant coaches are required to attend Coaches Clinic, and the mandatory preseason coaches meeting.
4. Managers are required to attend a managers meeting hosted by the league.
5. Any games played in addition to scheduled games must be approved by the Division Director.
6. Prior to the beginning of each game, each coach will submit his/her line-up and pitchers record to the opposing coach upon request.
7. The use of tobacco and alcohol is PROHIBITED by adult leaders in the dugout, stands, on the field, or any school property.
8. Home team is required to provide at least two new game balls.
9. Any team coach or other adult leader who withdraws his/her team from the field of play under any circumstances prior to the official completion of play shall be subject to forfeiture of the game. Any deviation will be decided by the protest procedure.
10. The home team coach or designee must report the score after each game to the Division Director or designee.
11. The home team is required to schedule fields through the Division Director and General Managers for all make-up practices, make-up games, and approved non-league games.
12. A person will only officially coach or assist on one team per division (for purposes of drafting rules).
13. A person may not coach more than one team, if those team's schedules conflict with each other.
14. The home team coach is responsible for preparing the field before the game on non-county fields.

15. The Visitor team is responsible for field cleanup, putting away bases, repairing holes and dragging fields after the game on non-county fields.
16. Coaches shall review the condition of the equipment they are issued at the beginning of the season and return all assigned equipment promptly at the end of the season. The coach may be billed for any missing equipment.
17. It is the responsibility of all coaches and assistant coaches to report any unacceptable behavior to the Division Director and/or the Umpire-in-Chief with-in 24hrs from completion of the game.
18. Obtain a scorekeeper.
19. Conduct a parent/player meeting before the season starts, clarifying expectations.
20. Follow Article XII Policies for the management of concussion and head injuries.
21. ALL team coaches and managers are required to ensure that the following School District and King County Field rules are adhered to before the start of any game:
  - A. SCHOOL DISTRICT FIELDS
    - i. All vehicles must be parked in designated parking spaces. No parking in fire lanes or on the field.
    - ii. No unapproved vehicles are allowed on fields
    - iii. All complaints will be investigated and if found valid the penalty will be forfeiture by the offending team.
    - iv. Fields may not be accessed earlier than 5 minutes before scheduled time.
  - B. COUNTY FIELDS
    - i. Call each day for field conditions (Rainout phone # available in coaches' handbook).
    - ii. If the field is rained out, DO NOT GO ON THE FIELD. King County can ban us from using these fields.
    - iii. Never argue with a county employee. If they tell you to get off a field for any reason, DO IT.
    - iv. All complaints will be investigated by MVPBA and if found valid, the penalty will be a forfeit by the offending team.

NOTE: Fields are rented to MVPBA and any incident endangers our use of fields.

### VI.3. UMPIRE DUTIES AND RESPONSIBILITIES

Umpire duties and responsibilities are as described in the PONY rulebook, and the Official Baseball rulebook. Other duties and responsibilities include:

1. The home plate umpire may suspend the game at any time when it is in the best interest of PONY, or the players', coaches', or spectators' safety.
2. Umpires must attend 1 session of the Umpires clinic as organized by the Umpire-in-Chief to be a legal Umpire.
3. The Home plate umpire will notify the home scorekeeper when a game is being continued under protest.
4. The umpire will record in the official score book the exact point in time that a game is to be played under protest. Example: base runners on 1st and 3rd, batter # 5 up with a count of 2 balls and 1 strike.
5. The umpire must report any protested game to the Division Director and Umpire in Chief within 24 hours, regardless of the outcome.
6. The legal umpire shall be empowered to eject from the game, and the premises, any Coach, Player, Team, and/or spectator involved in poor sportsmanship or unacceptable behavior. He shall submit a written report within 24 hours to the Division Director and Umpire in Chief. Any person, who fails to

comply with the umpire's ejection, shall be subject to arrest, as they will be considered trespassing on property leased to MVPBA.

7. Umpire pay is:

- A. Games scheduled single umpire, no new inning after 2 hours.
  - i. Mustang - \$50
  - ii. Bronco - \$60
  - iii. Pony - \$70
  - iv. Colt - \$80
  - v. Trainer - \$45
  - vi. Trainee - \$40
- B. Games scheduled two-umpire crew, no more than 3 hours per game. If less than two umpires, single umpire price.
  - i. Pony : \$70 a game, per umpire; Single umpire : \$105
  - ii. Colt : \$80 a game, per umpire; Single umpire : \$120
  - iii. Palomino : \$90 a game, per umpire; Single umpire : \$135
- C. Games scheduled outside Maple Valley PONYs home fields will cost at a minimum the next higher tier (i.e. a 10u game will cost \$60) based on distance.

## VII. PROTEST, PENALTIES, SCHOLARSHIPS AND MISCELLANEOUS

### VII.1. PROTEST AND PENALTIES

All rules and regulations as stated in the applicable rules apply except the following: Protest must be based on a rule interpretation. The objecting coach must make clear their protest to the umpire at the time of the protest and submit a written protest within 24 hours of the completion of the game to the Division Director regardless of the outcome.

### VII.2. DISCIPLINARY ACTION

1. All disciplinary action to be ruled on by the Protest/Grievance Committee.
2. Investigative procedures will be found in the coaches handbook
3. In the event the disciplinary action involves a player under the age of 18, that player's parents or guardians shall be invited to attend the hearing with the person concerned.
4. Any coach removed from a game by an umpire may not attend the next scheduled game by his team. Any MVPBA Board member removed from a game by an umpire may not attend the next two scheduled games played by his team. Games rained out or canceled for any reason do NOT count toward a coach's suspension.
5. Any coach removed from a game by an umpire will be disqualified from coaching All-stars for that calendar year, to include playoff games. THIS IS NON PROTESTABLE.
6. Protest/Grievance Committee may impose one of the following penalties which in their opinion seems to match the severity of the offense as outlined in the PONY Baseball Rulebook, section C:
  - A. WARNING: The offending person is to be advised in writing of the offense, and further advised that repetition of the offense will result in a more severe penalty.

- B. **SUSPENSION:** The offending person is to be advised in writing that he/she has been suspended from MVPBA activities for a specific number of games or days.
- C. **DISMISSAL:** The offending person is to be advised in writing that he/she has been dismissed from the MVPBA activities for the remainder of the year.
- D. **BARRED:** The offending person is to be advised in writing that he/she has been barred from present and future participation in any MVPBA activities permanently, or for specific number of years.

### VII.3. SCHOLARSHIPS

Minimum criteria for consideration are:

Scholarships: In the spirit of our Mission, Maple Valley PONY Baseball and Fastpitch (MVPBAF) will offer graduating students who are continuing their education either thru a University, Credited College, or Vocational School, an opportunity to apply for our scholarship program. The maximum amount to be paid out in a calendar year in total is not to exceed \$3000. The maximum per person is up to \$1500. \$1500 to Baseball, \$1500 to Fastpitch, The Maximum to be paid is \$3,000.

Qualified applicants must apply to MVPBA no later than April 30th. Applications will be reviewed and awarded by the voting board on or before May 31st.

Applications for the scholarship program can be obtained from the website. Minimum criteria for consideration are:

1. The applicant must be graduating from high school or equivalent in the current year and be continuing their education following high school through a University, Accredited College, or Vocational School.
2. Applicants must have participated in the MVPBAF Program for a minimum of 5 years.
3. At least 1 letter of recommendation (high school faculty member, coach or community person etc.)
4. These forms are available on-line.
5. Please place your completed forms in an envelope and return to the following address:  
MVPBA Scholarship  
Po Box 414  
Maple Valley, WA 98038

### VII.4. MISCELLANEOUS

1. Refer to the official MLB Baseball Rules as authorized by the Office of the Commissioner of Baseball for any definition or terms not herein contained.
2. The Division Director will decide upon the manner of determining a division championship at the beginning of the season.

## VIII. INSURANCE

## VIII.1. INSURANCE

MVPBA will provide secondary accident/liability insurance and Directors and Officers insurance.

2. The President administers insurance.

## IX. DRAFTING RULES (Mustang, Bronco and Pony)

1. Assessments will be held to determine each player's position in the draft. A player will not be draft-eligible unless he/she attends 2 of 3 or 1 of 2 assessments as scheduled by the division director. All new players (including new coaches'/asst. coaches' children) will be included in the assessments. Returning players on a team roster need not attend assessments (within the same division they played in last Spring)
2. Each player drafted will remain a member of that team for the remainder of his/her eligibility in that division unless returned to the draft pool. Players returned to the pool are unprotected unless that player's parent/guardian becomes a coach/asst. coach on another team in his/her division.
3. Coaches'/asst. coaches' children not protected on a returning team's roster will be drafted in a position comparable to the ability of like players based on the majority consensus (not necessarily unanimity) of the other teams' coaches or designees at the time of the draft. Coaches'/Asst. coaches' children cannot be drafted in the first round. If a coach or assistant coach's child is required to attend assessments due to status as a new player, but fails to attend for any reason, they will automatically be slotted as their team's number two draft pick, regardless of skill level. The General Manager and Division Director will settle any disputes over rating of coaches/asst. coaches' children.
4. At the end of assessments coaches will determine a list of "rated players" in the draft (number of teams X2). This list will help in placing coaches'/asst. coaches' kids in the draft and to identify top players for coaches.
5. All teams draft in the 1st and 2nd rounds, unless a coach or assistant coach's child is assigned as the second-round pick. Returning players will be placed in rounds 3 and on (i.e. 4 returning players means you don't draft in rounds 3,4,5 and 6). Teams with open draft positions in rounds 3 and on will get a draft pick in that round.
6. Brothers and sisters of a player on an existing roster will be rated by coaches and will be assigned a round that they must be drafted. Siblings of a player on an existing roster cannot be drafted as a number one draft pick. When there are two or more draft-eligible siblings, if one of the siblings is selected in a round, all remaining siblings automatically are drafted by that same team and are assigned to the next available round(s). The last team with enough draft slots to accommodate draft-eligible siblings must draft them. The preceding sibling rules shall not supersede the age rules in Section 9 below, unless agreed to by majority consensus (not necessarily unanimity) of the other teams' coaches or designees at the time of the draft.
7. A player not present at 2 of 3 or 1 of 2 scheduled assessments will not be drafted by name/ number. They are called "hat picks". Those players will be dispersed in a random, blind drawing. Older players that are "playing down" because there were not enough registrants to field any teams at their level, and meeting the criteria specified in Article XII 11 will

also be considered hat picks. At any time, a team may request a hat pick instead of selecting from the list of assessed players

8. Places, times, and dates of the assessments will be determined by the Division Directors. This information is to be publicly available at sign ups, and on the league website.
9. A team that has filled 8 of its roster spots with children in the upper age bracket (i.e. 10-year-old in Mustang) from its league must draft from the younger age group if available. Older players that are “playing down” shall be dispersed amongst the teams as evenly as possible, meaning that an older player’s name may have to be returned to the hat and replaced with a younger player.
10. Drafting order is based on reverse order from the prior year’s playoff finish (ties will be broken by regular season standings, then coin flip if needed). Each round will be conducted in the same order. If there are more teams in the league than in the prior year, the new team/teams are placed first in the drafting order before returning teams. If there are fewer teams than in the previous year, the Division Director will combine two teams returning players to form a returning team.
11. The Division Director and General Manager (or League President & VP) will settle disputes on drafting rule interpretations and make decisions on coaches/asst. coaches moving between teams (they will try to avoid tactics to “stack a team” by having coaches move around).

## X. SPECIAL NEEDS ACCOMMODATION PROCESS

This process defines how Maple Valley Pony Baseball Association and Maple Valley Pony Baseball and Fastpitch Association will work with kids with special needs.

1. Identify special needs- Done during registration.
2. The applicable Division Director will contact parents to discuss the specific needs of the child.
3. Once the child is placed on a team, the Division Director, Coach and family will meet to finalize how accommodations/ modifications will be implemented.
4. If issues arise, they should be directed to the Director who will work with the President or Vice President, General Manager and parents to be resolved.

## XI. CHANGES OR ADDITIONS TO THESE BY LAWS

By-law and rule suggestions may be submitted year round for board review and/or Approval. Playing rules may only be changed from September to the 1st board meeting in February for the upcoming P.O.N.Y. baseball and fastpitch season.



## XII. POLICIES FOR THE MANAGEMENT OF CONCUSSIONS AND HEAD INJURIES (THE LYSTEDT LAW HB 1824)

This State Law was implemented July 26th, 2009. All MVPBA and Maple Valley Select teams must comply.

1. MVPBA President on an annual basis must sign a Tahoma School District Statement of Compliance Form.
2. All coaches and assistant coaches must be educated in the nature and risk of concussion or head injury prior to the first practice. You must read and sign the “fact sheet for coaches” that MVPBA will provide and keep a copy of this with you. Second, it is MANDATORY that you watch an educational video. Best way to do this is to visit the WIAA web site at their online rules clinic and watch the video there. Another source is the CDC web site.
3. All coaches must have each player and parent sign the “Listed parent/player signature” form and keep a copy of that with them at all times (same as medical release form).
4. All coaches must know the “Action Plan” required by the law. It states: if you suspect that a player has a concussion, you should take the following steps: 1) Immediately remove the athlete from play. 2) Ensure that the athlete is evaluated by an appropriate health care professional. Don’t try to judge the seriousness of the injury yourself. 3) Inform athlete’s parents or guardians about the known or possible concussion and give them the fact sheet on concussions (you already have this form signed by then on hand). 4) Allow athletes to return to play only with permission from an appropriate health care professional.

-----*END OF DOCUMENT*-----